

PVDA Fox Village Scribing Information

- Scribe must visually confirm each rider's bridle number to match the test on the screen.
- Tests are saved and sent automatically to the server.
- Tests are set up to take comment then score.
- Use Tab or Enter (or mouse) to navigate forward to next field.
- Shift+Tab (or mouse) to navigate backward to previous field.
- For whole numbers (e.g., 7.0) you do not need to type .0
- Each test must be 'signed' by entering the judge's PIN (provided) in the PIN field at the bottom of the test.

Navigating

Next or Previous Rider within current class

Current Class Entry Lookup (view all riders in class)

Entry	Horse	Rider	Total Possible
242	ESTATAN LHE	MICHELE INMAN	400
253	ROSEMARY	TRACEY HASLITT	
254	JACKPOT ROYAL	JUDY ETHELL	
267	ON HOLY WINGS	MELISSA DENEYS	
280	JOCOSO DE ALZINA	MARGARET MOORE	
281	BAROLO BOY	AMY RICHWINE	
282	SIMBA	BRITTANY BURSON	
285	EWILARDA C	JESSICA CALVERT	
545	DON DIPLOMAT	BRITTANY BURSON	
905	ROCKEFELLER	DEBORAH HEIER	

Change Class (view all classes in show)

Class Text	Class Name
222OP	USEF Second Level, Test 2, Opportunity Class
223	USEF Second Level, Test 3
223OP	USEF Second Level, Test 3, Opportunity Class
231	USEF Third Level, Test 1
232	USEF Third Level, Test 2
233	USEF Third Level, Test 3
241	USEF Fourth Level, Test 1
241ROD	USEF Fourth Level, Test 1 - ROD
242	USEF Fourth Level, Test 2
243	USEF Fourth Level, Test 3
243ROD	USEF Fourth Level, Test 3 - ROD
250	FEI Prax St. Georges
251	FEI Intermediate I
252	FEI Intermediate II
253	FEI Intermediate A

Handling Errors

Errors
Enter the points to be subtracted for the appropriate number of errors.
Always refer to the test for instructions on how to calculate the errors.

In general USEF standard tests subtract 2 points for the first error, 4 additional points for the second error and eliminated for the third error. You will enter 2 in the error box if there is one error or 6 points if there are 2 errors.

Some tests like the FEI tests subtract a percent. Most standard FEI tests subtract 2%. Simple click the 2% button to calculate the points to be subtracted, you will get a number like 6.8. Be sure not to click the 2% more than once as it will subtract an additional 2%.

There are other tests that subtract a different percentage or even a percentage and points. Use the Calc button to enter the percentage and/or points combination.

Term Reason
Select the appropriate termination reason as described below.

Always follow the organizations rules and regulation, but in general these are the descriptions for each term reason:

Eliminated = Judge calls for elimination.
No Show = Rider does not show up and has not scratched at office.
Retired = Judge or Ride calls because of the condition of the horse.
Scratch = Rider asks to be scratched at the office. Only used by office.
Vet Out = Vet decides horse's condition is not suitable for riding.
Withdrawn = Rider asks to withdraw.

Thank you for volunteering!! We could not have shows without you!!